

2000
VEERASAIVA VIDYAVARDHAKA SANGHA
BELLARY
(REGISTERED)

BYE LAWS

1. Name:

The Association shall be called "Veerasaiva Vidyavardhaka Sangha, Bellary".

2. Office:

The Registered office of the Sangha shall be situated at "Bellary" of Bellary District, Karnataka State.

3. Objectives:

The objectives of the Sangha are:

- i. To develop education is the Prime objective of Sangha.
- ii. To establish, run, manage, take over post graduate Centres, Colleges, Schools, Public Hospitals and its allied institutions community Halls, Hostels, Educational Research Projects and other Educational Institutions in the Bellary district and to affiliate these institutions to the Sangha's administration.
- iii. To do such other acts as are necessary for promotion of education in the society.
(Note: The Sangha shall be a purely educational body, non political in character)
- iv. The Sangha shall carry on its objects without discriminating the donees on the basis of caste creed religion or community what so ever.

4. Membership:

- i. The following persons shall only be eligible to apply for membership of the Sangha.
 - a. All Veerasaivas of the age of 21 years and above and
 - b. They should be ordinarily residents for Ten years continuously in the Revenue District of Bellary as existed at the time of 1989 By-Law.
Note: As regards section 4(10 a,b of the By-laws, they should furnish the relevant documents of age, the documents of their ordinary residence, attested copy of the electoral Roll of the state Legislative Assembly and documents of Profession and place of profession.
 - c. If any Education Society intends to merge with the Sangha with all its assets and its merger is approved by the Government. Only the

Veerasaiva Members of the Managing Committee of the society can be the members of the Sangha as per the provisions of the Sangha's By Laws and they need not pay any Membership Fee. However, the prior approval of the General Body is essential for the merger.

- ii. The following persons shall not be eligible to apply for and become members of the Sangha
 - a. Persons who are of unsound mind
 - b. Persons who are convicted in a court of Law for any offence involving moral turpitude, during the period of conviction and 5 years thereafter.
 - c. Persons who are students i.e., undergoing education in any field.
 - d. Persons who are in the service of the Sangha or its institutions either as full time, part time or on honorarium basis.
 - e. Persons who are members of a partnership or firm or company receiving any kind of remuneration from the Sangha for the service rendered to the Sangha.
- iii. The following shall be the classification of the membership of the Sangha
 - a. Hereditary Patrons
 - b. Chief Patrons
 - c. Life Members.
 - a. Those who donate to the Sangha an immovable property worth not less than Rs. 4 Lakhs or an amount not less than Rs. 4,00,000.00 in one installment or in favour continuous half yearly installments. i.e. in 2 Years and have made application for the membership in the prescribed proforma and have been admitted as such shall be classed as "Hereditary Patrons: after the receipt of their donation completely.
 - b. Those who donate to the Sangha an amount not less than Rs. 1,00,000.00/- in lumpsum or in two continuous half yearly installments (in one year) and have after making application in prescribed proforma have been admitted as such shall be classed as "Cheif Patrons: after the receipt of their donation completely.
 - c. Those who pay not less than Rs. 5,000/- in a lumpsum and have after making application in the prescribed proforma, been admitted as such, shall be classed as "Life Members".

iv. Any person who wishes to become a member of the Sangha shall prefer an application to the Secretary in the prescribed form. The Secretary shall place the application for membership before the Managing Committee at its next meeting. The Managing Committee may approve the membership, defer its decision or reject the membership of any person. Every application for membership should be disposed of within 6 months of the receipt of application by the Secretary or within 4 months of its first placing before any Managing Committee for its approval, whichever is later. The decision of the Managing Committee shall be final.

But where the membership of any person is rejected by the Managing Committee, the Secretary shall intimate the rejection to the concerned application. The applicant may however prefer an appeal to the General Body within 30 days of communication of rejection to him. In such case of appeal, the decision of the General Body shall be final.

On admission of any person as a member of the Sangha, his name shall be entered in the respective membership ledger and he shall be issued an appropriate certificate of membership duly signed by the President and Secretary.

v. a. Any person who after becoming a member of the Sangha suffers or attains any disqualifications mentioned above shall automatically cease to be a member of the Sangha.

b. Any person who is an office bearer of the Sangha or a member of Managing Committee or Governing Body fails to render the Accounts of the receipt of money pertaining to the Sangha or its institution within a month of receipt of such money, he shall cease to be member of the Sangha unless such retention of money by him is with the prior approval of the managing committee or its Governing Body as the case may be.

c. If any member of the Sangha, who is a tenant of the Buildings/Plots belonging to the Sangha or its subordinate institutions, fails to pay the rent continuously for three months, or who sublets such rented Buildings/Plots to others, his/her membership shall be cancelled.

vi. The Managing Committee has the sole right to suspend temporarily or expel permanently any member who in its opinion, has indulged in any activities prejudicial or harmful to the Sangha and its institutions or tarnish its name or image in the society. No member shall be suspended or expelled without

giving him reasonable opportunity of being heard in the matter and by not less than two-thirds of the total members of the Managing Committee. Such member may however appeal to the General Body against the decision of the managing Committee within 30 days from the date of service of intimation of removal.

- vii. Every hereditary patron of the Sangha shall be entitled to nominate any member of his family as hereditary person after his death. In default of such nomination by the member, the managing committee shall be entitled to take any member of his family as hereditary patron and its nomination shall be final.

5. "General Body Meeting" (General Body):

- i. The General Body Meeting of the Sangha shall consist of all classes of members.
- ii. The general body of the Sangha shall be the Supreme Authority and it shall have powers of general supervision and control over all the affairs of the Sangha and its institutions.
- iii. The Annual Meeting of the General Body of the Sangha should be held not later than the end of June of every year.
- iv. The General Body at its Annual Meeting shall transact the following business:
 - a. To consider and adopt the Annual Report of the Sangha and its institutions for the previous financial year.
 - b. To consider and adopt the audited statement of accounts of the Sangha and its institutions for the previous financial year.
 - c. To consider and approve annual budgets of the Sangha and its institutions for the ensuing financial year.
 - d. To appoint auditors of the Sangha and its institutions and fix their remuneration.
- v. The General body at any of its meeting shall be entitled to transact any of the following business:
 - a. To sanction schemes recommended by the Managing Committee for any education facilities required for the institutions involving financial outlays of Rs. 5,00,000/- and above.
 - b. To consider and dispose of all references made by the Managing Committee in regard to anything connected with the Sangha.
 - c. Generally to consider all the matters vital to the welfare of the Sangha.
 - d. To elect the members of the managing committee for a three year term.
 - e. To dispose of any immovable properties of the Sangha.

6. Special General Body Meeting:

- i. Any meeting of the General Body other than an annual meeting of the General Body is known as Special General Body meeting of the Sangha.
- ii. Special General Body meeting shall be called:
 - a. On the requisition of the President.
 - b. At the instance of the Managing Committee to discuss the agenda as fixed by the Managing Committee.
 - c. On requisition of not less than 1/3rd of the total number of members of the Sangha or not less than 100 members, whichever is less, specifying the reasons in writing, the special General Body Meeting shall be convened. Such requisition shall contain specific agenda of the meeting and such specific agenda only shall be discussed and decided upon.
- iii. In the case of members requisitioning the Special General Body meeting of the Sangha, the Secretary or any other person being a managing committee member in pursuance of a direction by the President or Managing Committee, shall take steps to call the special general body meeting within 10 days of deposit of requisition and shall actually call the Special General Body Meeting within 40 days of deposit of requisition.

7. Rules of General Body Meeting:

- i. The Quorum for any General Body Meeting of the members shall be 100 or 1/10th of the total members on the roll whichever is lower. If there is no quorum for the General Body Meeting, within one hour from the time fixed for the meeting, the General Body other than special General Body Meeting called at the requisition of members under Byelaw 6(2)(c) shall stand adjourned to meet on the same day of the next week and at the same time and place. The adjourned meeting needs no Quorum. In the case of Special General Body meeting called at the requisition of members under Byelaw 6(2)(c), which lacks a Quorum, the meeting shall be dissolved.
- ii. Every meeting of the General Body shall be called by giving a notice of not less than 21 days excluding the date of the notice and the date of the meeting.
- iii. Ordinarily, Secretary shall call the General Body Meeting of the Sangha. In case of failure of Secretary to call any General Body Meeting, the President of the Managing Committee may authorize to call any other member of the Managing Committee to call the General Body Meeting of the Sangha.
- iv. All the proceedings of the General Body Meeting shall be duly recorded together with the names of the members present and shall be signed by the presiding officer and the Secretary or by such other member authorized for calling the meeting.

- v. Generally, the President, in his absence the Vice-President shall preside over the meetings of the Genral Body. In the absence of both President and Vice-President at the meeting the members present at the meeting may elect one among themselves to preside at such meeting and conduct the deliberations of the meeting.

8. General Rules of all meeting of General Body, Managing Committee and Governing Body:

- i. Ordinarily business not included in the agenda shall not be discussed. However, a proposition of an urgent nature may be moved with the permission of the presiding officer of the meeting.
- ii. No motion or proposition or resolution repugnant or inconsistent with the general aims and objects of the Sangha shall be considered. The ruling of the Presiding officer shall be final.
- iii. An amendment must be relevant within the scope of the motion to which it is proposed. It must be disallowed, if it is merely a negative proposition. An amendment to an amendment may be moved with the permission of the chair but the chair shall determine the order of amendment for discussion if there be more than one amendment.
- iv. On any member moving for a closure of discussion the President shall not grant permission if he thinks that the rights of reasonable debate is not concluded.
- v. Any member desiring to speak shall rise and address the chair and he shall resume his seat as soon as the President directs him to do so.
- vi. The President shall determine the order of speakers supporting or proposing any motion under discussion.
- vii. Any member while speaking shall confine himself to the point relevant to the fact in issue.
- viii. No member shall interrupt any other member while addressing meeting. If he is desirous, however, of making an explanation, he should take the permission of the chair.
- ix. Any member at any time raise a point of order and the President's ruling thereon shall be final.
- x. No member shall make personal charge against any member or use offensive expression or utter defamatory words or use his right of speech for willfully obstructing the business of the Sangha or discuss any ruling or direction of the President.

- x. The Presiding officer shall have the power to check any member persisting in gross, irrelevant expression and to direct him to apologize to the House, if in his opinion, such member has used insulting or abusive language behaved unbecomingly and he has a right to remove him from the meeting, if he fails to obey the chair. In case of gross disorder arising in a meeting, the meeting shall be suspended till such time as may be fixed by the President.
- xii. The President at a meeting shall have power to decide the order in which the items in the agenda shall be taken up for discussion at a particular meeting.
- xiii. Every subject before the meeting shall be decided by a majority of votes, the President of that meeting having a casting vote in case of a tie.
- xiv. The method of taking votes shall be determined by the President and his announcement of the result shall be final.
- xv. The proceedings of all meetings held shall be recorded in the Minutes Book which shall be signed by the Presiding officer and the Secretary or such other person duly authorized to call the meeting. The copy of the proceedings of the Managing Committee shall be sent to the members of the Managing Committee within a week of the meeting.
- xvi. All attending members for any meeting shall sign the attendance register kept for that purpose before or at the time of entering the meeting hall.
- xvii. Non-receipt of notice of meeting by any or some of the members entitled to the notice shall not vitiate or invalidate the meeting or the proceedings of the meeting.
- xviii. If any member of Managing Committee or Governing Body is having personal interest on any of the subject matter under discussion of the Managing Committee or Governing Body, he shall abstain from participating at the meeting or voting on the subject matter in which he has personal interest. A member shall be deemed to have personal interest in any of the subject matter where the subject matter will result in a personal benefit or benefit of his nearest relative. Explanation "Nearest relative" for the above purpose nearest relatives of the employees of the Sangha or its institutions means 1) Husband or wife 2) Brother or sister 3) Son or daughter 4) Father or mother.

9. Managing Committee:

- i. The following shall not be eligible to become members of the Managing Committee.
 - a. Persons who are in arrears of any payment, other than the promised donation or permitted instalments of donation towards becoming hereditary patrons of the Sangha.

- b. Persons who are in the services full time, part time or in the receipt of any remuneration, allowance or honorarium whatever from the Sangha or its institutions.
- c. Persons who are trustees, members of Managing Committees or Governing Councils of other Education Societies running Higher Education Institutions or Professional Education Institutions deemed to be contestants to the Sangha or its educational institutions.
- ii. The terms of office of Managing Committee shall ordinarily be for three years from the date of constitution of the Managing Committee. Where however, Managing Committee is not constituted within a period of 3 years, they shall remain in office till the constitution of the new Managing Committee.
- iii. Thirty members shall constitute the Managing Committee including the office bearers 16 of whom shall be residents of Bellary city and 14 from Moffusil. The office bearers of the Sangha shall consist of President, Vice-President, Secretary, Asst. Secretary and Treasurer.
- iv. The entire Management of the affairs of the Sangha shall be vested in the Managing Committee and its power shall be subject to such limitations as may be prescribed in this bye law or by a duly passed resolution of the General Body.
- v. The Quorum for the meeting of the Managing Committee shall be ten.
- vi. The Managing Committee shall meet as often as necessary and at least one meeting shall be held in each calendar month for transacting its business.
- vii. Meeting of the Managing Committee shall be compulsorily called within 15 days of deposit of requisition by not less than 15 members of the Managing Committee. If such a requisition meeting is not called within such date by the Secretary or Asst. Secretary or under the direction of the President, the requisitionists may authorize any one of them to call the meeting of the Managing Committee to discuss the agenda finalized by the requisitionists. The resolutions at such meeting shall be sent to the Sangha within two days of such meeting. The resolutions shall be deemed to have been passed by the Managing Committee subject to other rules of the meeting.
- viii. Ordinarily the Secretary or in his absence or under his directions the Assistant Secretary shall call the meeting of the Managing Committee. In case of failure of Secretary or Asst. Secretary to call the Managing Committee meeting the President may authorize any other member of the Managing Committee to call the meeting of the Managing Committee.

- ix. Any member who fails to attend three meetings consecutively or all meetings held during three months consecutively without leave of absence from the Managing Committee ceases to be a member of the Managing Committee. The Secretary shall send intimation of ceaser of membership of Managing Committee to such member. Such member may however request the Managing Committee, within 15 days of receipt of intimation with written explanation to reinstate him. The Managing Committee at its meeting held subsequent to the deposit of such request may at its discretion reinstate him or fill the vacancy arising in the Managing Committee.
- x. At least seven clear days notice shall ordinarily be given for every meeting of the Managing Committee and in emergent cases the period of notice shall be as per the provisions of bye-law 16(9) twenty four hours to local members – telegram notice to mofussil members.

10. Rights, Duties and Functions of the Managing Committee:

- i. The functions of the Managing Committee shall be:
 - a. To elect the President, Vice-President, Secretary, Asst. Secretary and the Treasurer for the management of the Sangha from amongst the Managing Committee Members.
 - b. To constitute the governing body for the management of each of its institution by nominating or electing atleast two local members and a Chairman for each of the Governing Body. The Chairman of the institution shall be elected from amongst the members of the Managing Committee.
 - c. To appoint legal advisors.
 - d. To appoint as and when necessary, the returning officer for election of Managing Committee members.
 - e. To supervise all acts of the Governing bodies.
 - f. To consider the budgets of all the institutions of the Sangha and sanction schemes involving financial outlays of below Rs. 5,00,000/- and recommend the schemes to the general body where the financial outlay is Rs. 5,00,000/- and above.
 - g. To consider and approve the annual report of each of the institutions.
 - h. To give donations within the Revenue district of Bellary voted by not less than 2/3rds of the total members of the Managing Committee for the fulfillment of objects similar to the objects of the Sangha. However, they shall not make any donations direct or indirectly for any political purposes.

- i. To appoint special or advisory committee for any purpose and whenever deemed expedient including for the purpose of making enquiries as regards the working of the various institutions of the Sangha and to take suitable steps in that behalf as recommended by such committees. The Managing Committee in making such appointments shall detail the purposes and also fix a time within which the committee has to submit its report and recommendations. The Managing Committee shall place before its meeting all the reports of such committees. The Managing Committee may at its meeting resolve to take any any action on such reports, as it deems necessary in the circumstances.
- j. To call for records or explanations wherever necessary from the heads of the institutions on any matter concerning administration and management of the institutions.
- k. To arrange for collection of funds/donations by appointing committees or individuals and to take all necessary steps to see that the funds so collected are duly accounted.
- l. Generally to do such other acts as may be desirable in the best interest of the Sangha and its institutions, consistent with the powers of the Managing Committee.
- ii. The Managing Committee shall have a right to remove any of the office bearers of the Sangha or Chairman o Governing Body by passing a motion of “No-confidence” by not less than 2/3rd of the total members of the managing committee.
- iii. The Managing Committee shall have full powers to utilize the income and properties of the Sangha for the achievements of the objects of the Sangha and its institutions subject to such limitations as may be prescribed by this bye-law or as may be prescribed by the general body either by a duly passed resolution or by rules framed in this behalf.
- iv. The Managing Committee shall have full powers to deposit money in banks to buy government bonds and debentures and to withdraw the same and to collect all receipts due to the Sangha and to decide the purchase of properties.
- v. It shall have power to raise loans by a resolution passed at its meeting by not less than 2/3rd of the total members of the Managing Committee.
- vi. The Managing Committee shall spend as per items provided for in the Budget and duly sanctioned by the General Body. It shall have power to reappropriate the balance from one item to another as occasion arises and it shall also sanction in extraordinary and emergent cases of necessity for items

of expenditure not provided in the budget a sum not exceeding Rs.10,00,000/- (Rupees Ten Lakh only) in anticipation of sanction by the General Body.

- vii. To take all necessary steps including legal steps to recover any money due to Sangha or to protect and safeguard the interest and property of the Sangha.
- viii. It shall have power to determine in general the terms and conditions of contract and agreements etc, to be executed by or in favour of the Sangha.
- ix. It shall have power to appoint committees and to authorize any member of the Managing Committee to represent the Managing Committee.
- x. If any vacancy arises in the Managing Committee owing to death, resignation, disqualification etc., The Managing Committee shall be entitled to co-opt the person among the defeated candidates of the respective constituency polling the highest votes as a member.
- xi. Managing Committee, if it is so expedient in the interest of the Sangha, shall place before the General Body a proposal, duly approved by not less than 2/3rd s of the total members, the Managing Committee for creating trust and transferring any of the property and starting a new educational institution, and shall act in accordance with the decision of the General Body.
- xii. To consider and make appointments / transfers of the Heads of the Institutions.
- xiii. To consider and decide the special promotions and appointments on higher scale of pay.
- xiv. To consider and appoint either temporarily or permanently any one possessing special academic qualifications or administrative experience on special terms of pay and service.
- xv. To award punishment including suspension whenever necessary in respect of all employees of the Sangha's office and heads of the institutions of the Sangha for misconduct gross negligence of duties breach or discipline or violation of the provisions of the constitution relating to their service obedience to the Sangha.
- xvi. To frame the service regulations for governing the service conditions of employees of the Sangha and its institutions.
- xvii. To fill the casual vacancy arising in the governing body due to death, resignation, disqualification etc, or to dissolve the governing body or to reconstitute them. Every dissolution of the Governing Body should be approved by not less than 2/3rd of the total members of the Managing Committee.

- xviii. Where however the term of office / of any Managing Committee has expired and they are in office till the constitution of the new Managing Committee they shall not exercise any functions other than the routine administrative duties during the period of the expiry of their term till the constitution of the new Managing Committee.

11. Governing Bodies:

- i. Each institution of the Sangha shall be managed by the Managing Committee through its governing body. The governing Body shall consist of the Chairman elected by the Managing Committee among its members and two local members nominated /elected by the Managing Committee. The President, secretary and the Treasurer shall be ex-officio members of each of the Governing Body. The Head of the institution shall be the convenor Secretary for that Governing Body. The Chairman shall be the Head of the Governing body of each of the institutions.
- ii. In absence of the President personally making presence at the Governing Body Meeting the Chairman may preside over the meeting of the governing body.
- iii. The governing body meeting may ordinarily be convened by the convenor Secretary containing the agenda as per the directions of the Chairman/President.
- iv. Not less than half of the members shall form the quorum.
- v. Minutes books shall be maintained in which the proceedings of the meeting shall be entered duly signed by the Chairman of the meeting and attending members. It shall be in the safe custody of the heads of the institutions.
- vi. The copy of the minutes shall be submitted to the Sangha and the members of the governing body within 7 days of its meeting.
- vii. The governing body shall meet as often as necessary and at least once in three months. The duration between its meetings shall not exceed 3 months for any reason, whatsoever.
- viii. The tenure of the governing body shall be co-extensive with that of the Managing Committee constituting it.

12. Functions of the Governing Body :

The functions of the Governing Bodies shall be:-

- i. To enlist the sympathy of the public in support of the institutions.
- ii. To arrange for collection of funds for the use and maintenance of the institution in their charge and exercise proper supervision over the accounts of the same.

- iii. To take all necessary steps to make the institution self supporting.
- iv. To prepare annual and supplementary budgets and to forward the same to the Managing Committee.
- v. To prepare the annual reports of the institutions and submit the same to the Managing Committee for approval.
- vi. To consider and submit to the Managing Committee for approval any proposal regarding a. Equipment, b. Building, c. the expansion of academic activities.
- vii. To recommend to the Secretary of the Sangha all the promotions and extension of services of employees working in its institutions.
- viii. To supervise all acts of the official establishment.
- ix. To check and satisfy themselves from time to time about the correctness of the accounts generally and specially to see whether the amounts drawn are spent for the purpose intended.
- x. To see that budget as sanctioned is not exceeded.
- xi. To send the annual report to the Managing Committee on the working of the institution pointing out the shortcomings and suggest suitable remedies for the removal thereof and propose ways and means as to how the additional expenditure required should be met by the Sangha.
- xii. To keep a general and keen watch over the conduct of the teaching staff and official establishment and to take appropriate action on employees found guilty of any misconduct.
- xiii. The Governing body shall follow all directions and guidelines issued by the Managing Committee either generally to all the institutions or specially, for the better management of that institution.

13. Powers of the Chairman:

- i. The Chairman of the institution shall have full power over the institution and shall supervise and control all its affairs.
- ii. He shall exercise control over all the properties of the institution except immovable trust properties belonging to it.
- iii. He shall draw money from the Secretary of the Sangha as and when required stating reasons thereof.
- iv. He should be correspondent of the institution wherever applicable and eligible.
- v. He shall draw Government grants and account for the same wherever applicable and eligible.

- vi. With the concussence of the Governing body he shall forward the proposals with his recommendations relating to appointment of (essential) required staff, regularization of the services of the employees, renewal of appointments or termination of services to the Secretary for further action. However sanction of posts and financial sanction should have been obtained from the Managing Committee before sending proposals for appointment.
- vii. He should have power to fine or suspend any member of the staff, if he is found guilty of misconduct, in subordination, defiance of orders of the Head of institutions, indiscipline and misappropriation of funds. But in case of dismissal or termination, he should with the approval of the Governing Body, recommend to the Secretary.
- viii. He shall send the monthly receipts and payments account of the Institution to the Sangha within 15 days of expiry of particular month.
- ix. He shall see that the Receipts and Payments account, Income and Expenditure account and Balance Sheet are submitted to the Sangha within a month following the expiry of the year.
- x. The Chairman shall generally be responsible for all act done by him in discharge of his duties to the Managing Committee.
- xi. He shall account to the Sangha of all receipts of money on its behalf within a week of its receipts.
- xii. He should, with the concurrence of the Governing Body, recommend to the Secretary the transfers of Teaching and non-teaching staff.

14. Powers and Duties of the President :

- i. He shall exercise general supervision and control over all the affairs of the Sangha and its institutions.
- ii. He shall preside over all the meetings of the Sangha, General Body, Managing Committee or any of the Sub-Committees and shall cause recording of its decisions under his signature.
- iii. After exercising his vote as a member, he shall exercise a casting vote in case of a tie.
- iv. He shall maintain order.
- v. He shall have power to allow any amendment and shall determine the order of the amendments, if there are more than one, and the order of speakers.
- vi. He shall have power to suspend meetings in case of gross disorder arising in the meeting.
- vii. He shall represent the Sangha in all contracts and agreements made by the Managing Committee.

- viii. All documents shall be in the name of the President.
- ix. No contract shall be binding on the Sangha unless it is executed by the President.

15. Vice-President :

- i. In the absence of the President, the Vice-President shall preside over meetings and exercise all powers exercisable by the President.
- ii. The Vice-President shall exercise such powers as may be delegated to him by the President in writing or by the Managing Committee by resolution passed by 2/3rd majority.

16. Secretary:

- i. The Secretary shall be in possession of and shall be held responsible for the safe custody of accounts and documents letters of correspondence and books, security bonds etc., of the Sangha.
- ii. He shall prepare a list of documents registered and other things coming in to his possession. The President shall keep the list with him after it is duly signed by both the Secretaries (incoming and outgoing). A copy of the charge list shall be filed in the office of the Sangha.
- iii. He shall keep regular accounts of all transactions of the Sangha and get them duly audited and shall submit the same along with the audited accounts of other institutions for the approval of the managing committee at its next meeting.
- iv. He shall issue all circulars and shall carry on all correspondence of the Sangha. The seal and stamp of the Sangha shall be in his custody.
- v. He shall have a permanent advance of Rs.10,000/- with him towards payments of incidental and miscellaneous expenses of the Sangha.
- vi. He shall carry out all the resolutions of the Managing Committee passed at its meetings and shall submit a compliance report to the Managing Committee within 3 months.
- vii. He is empowered to lease out properties and to collect all dues and to recover them.
- viii. He shall represent the Sangha in all legal proceedings instituted by or against it and shall have power to compromise or to withdraw suits with the approval of the managing committee.
- ix. He shall call for the meeting of the managing committee whenever necessary, giving atleast seven days clear notice ordinarily, in emergent cases, he may call for an urgent meeting giving 24 hours notice to local members, and through telegram to mofussil members.

- x. He in consultation with the office bearers shall prepare a budget of the Sangha and its institutions for the coming year and place it before the managing committee, obtain its approval and then get the sanction of the general body.
- xi. In case of emergency, he may incur on behalf of the Sangha expenditure to the extent of Rs. 10,000/- only in anticipation of sanction by the managing committee. Such sanction shall be duly obtained at the next meeting of the managing committee.
- xii. He shall draw from the Treasurer on written requisition money as and when occasion arises.
- xiii. He shall have power to appoint peons, clerks, superintendents and other employees of the office of the Sangha. He shall appoint officers with the approval of the managing committee. He shall have the power to grant leave to them, fine or suspend them. In case of dismissal, he should obtain prior permission of the office bearers committee prior to appointments, he should obtain sanction of the posts from the managing committee.
- xiv. He shall be responsible to the Managing Committee for all acts done by him.
- xv. a. He is the appointing authority of all the employees of the subordinate Institutions of the Sangha, as per the recommendations of the Governing Body or the selection committee. He shall have the power to confirm and renew the services of the employees, promote them, dismiss them. But in case of dismissal, he should obtain prior approval of the Managing Committee.
b. He shall have the power to transfer all the employees of the Sangha and its subordinate institutions in consultation with the Chairmen of the Governing Bodies. However his orders are final which can be modified or revoked by the Managing Committee only.

17. Assistant secretary:

- i. The Assistant Secretary shall assist the Secretary in the management of the affairs of the Sangha and its institutions.
- ii. He shall exercise such powers as may be delegated to him by the Secretary in writing or by the Managing Committee by a resolutions passed by 2/3rd majority.

18. Treasurer:

- i. The Treasurer shall be the custodian of all the monies of the Sangha.

- ii. He shall keep all monies of the Sangha sent by the Secretary, in any bank approved by the Managing Committee. He shall pay on demand in writing only money as and when required by the Secretary.
- iii. He shall keep proper account of such transaction.
- iv. He shall watch over the financial administration of the Sangha.
- v. He shall be responsible for all acts done by him to the Managing Committee.

19. Properties and funds of the Sangha:

- i. All properties and funds of the Sangha shall belong to it collectively and no individual shall have any proprietary right.
- ii. Any member of the community endowing to the Sangha his movable and immovable properties during his life time or agreeing to endow the same after his death to the Sangha will be accepted with thanks. The maintenance if desired, by such donors, shall be determined by the Managing Committee.
- iii. The general funds of the Sangha shall be invested in immovable properties, debentures and bonds and in banks approved by the Managing Committee.
- iv. If the total income from all sources is not sufficient to meet recurring expenses for the year, a sum not exceeding Rs.10,000 (ten thousand) can be utilized from capital.
- v. Donations made by the individuals to be utilized for a special purpose or for particular institutions constitute special funds of the Sangha and shall be used for the purpose indicated by the donors.
- vi. On no account shall the funds of the Sangha be deposited with private bodies or individuals.
- vii. Every member shall be personally liable to duly account within 24 hours for the funds or monies that may come into his hand on behalf the Sangha or its institution. Any member shall be liable to replace or reimburse such monies that may have been lost to Sangha through his gross neglect of duties or by misappropriation and in the event of failure to do so, the Sangha, shall be at liberty to take such legal steps as may be deemed necessary.

20. Rules for conduct of Elections of The Managing Committee Members:

- i. Managing Committee shall appoint a Returning Officer two months before the expiry of their term of office.
- ii. Managing Committee shall close the membership of the Sangha and publish the list of members who will be the voters. The Managing Committee should scrutinize the applications, if any, submitted by the members with authentic documentary evidences for change of address etc., and decide on them before publishing the list of members. If any complaints are received within one

month of the publication of the list, about the residence address and validity of membership of any member or members, the Managing Committee should meet and take appropriate decision about them before appointing the Returning officer.

- iii. The Returning officer shall issue a calendar of events before 30 days of the day of election for receiving nominations and scrutiny and conduct of elections. He will also frame code of conduct for contestants and elections.
- iv. The Returning Officer will properly identify the voter and record the voting and announce the results of the elections to the general body.
- v. The General Body thereafter shall declare the (results of the elections of the Managing Committee and) constitution of the new Managing Committee whose tenure will commence such constitution. Within 20 days of such declaration, the President shall convene the meeting of the new Managing Committee with the agenda of election of new office bearers of the Sangha and new Chairmen of the Governing Bodies. He is not eligible to vote. He should first complete the process of electing the new President and hand over the charge to him (the new President). The new President should complete the process of election to other office bearers of the Sangha the same day. In further seven days, he should complete the formation of the Governing Bodies of the subordinate institutions of the Sangha.

If the outgoing President of the Sangha fails to convene the new Managing Committee within the stipulated period as above, any member sponsored by not less than sixteen members of the newly constituted Managing Committee shall act for the President and complete within 10 days of the process of election of the new President of the Sangha.

- vi. The General Body may from time to time frame rules and regulations for smooth conduct of elections of the members of the Managing Committee. They shall have the same force as if they are duly contained in these bye-laws.

21. General:

- i. The financial year shall mean an year commencing from 1st April of one year ad ending on 31st March of subsequent year.
- ii. No proxies shall be allowed to represent members of the Sangha at its meeting.
- iii. Non-receipt of notice of meeting by any member or members entitled to the notice shall not vitiate or invalidate the meeting or proceedings of the meeting.

- iv. Any defect either in the election or appointment of any committee or members thereof shall not affect the validity of the proceedings recorded in any meetings or actions taken there under. However, the Managing Committee shall take steps to rectify the defects.
- v. Any defect either in the election of the Managing Committee proposing there bye-laws or in the constitution rules or bye-laws under which they were elected shall invalidate the amendments as may be finally approved by the general body of the Sangha.
- vi. The decision of the governing body unless changed by the managing committee by a resolution at its meeting shall be final and the proprietary of which shall not be questioned except or otherwise expressly provided by or under these rules and bye laws.
- vii. The decisions of the Managing Committee and general body shall be final and the proprietary of which shall not be questioned except or otherwise expressly provided by or under these rules and bye laws.
- viii. No member of the Sangha shall be entitled to institute any suit or take any legal proceedings, civil or criminal, in respect of management of the Sangha or its institution without prior notice to the President or Secretary of the Sangha.
- ix. No employee of the Sangha or its institution shall be competent to institute any suit or proceedings against the Sangha or its institution without prior notice to the Managing Committee or respective governing body.
- x. Members may on an application to the Secretary obtain copies of list of members of the Sangha and rules and regulations of Sangha on payment of fees prescribed by the Managing Committee from time to time.
- xi. The text of bye-laws shall be in English and Kannada languages. In case of conflict between the English version and Kannada version of any bye-laws the English version of the Bye-law shall prevail.
- xii. No member of the Sangha, whatever his category, shall be entitled to contest for the elections to the Managing Committee for at least 3 years from the date of his enrolment as member of the Sangha. He shall however, have the right to participate in the deliberations of the General Body and cast his vote in the election to the Managing Committee. Further, no one who has been a member of the Managing Committee for two consecutive terms, shall be eligible to contest for the third consecutive term of the Managing Committee.

22. Investments:

The funds of the Sangha shall be invested in the modes specified under the Provisions of Sec 13(1)(d) read with Sec 11(5) of Income Tax Act 1961, as amended from time to time.

23. Accounts:

The Management shall maintain proper books of accounts for all the Education Institutions run by them and such accounts shall be admitted by a Chartered Accountant year after year.

24. Dissolution:

In the event of dissolution or winding-up of the Sangha, the assets remaining on the date of dissolution shall, under no circumstances, be distributed amongst the members of the Sangha but, shall be transferred to another society, whose objects are similar to those of this Society (Sangha) and which enjoys recognition U/S 80 G of Income Tax Act 1961, as amended from time to time.

25. Amendments:

No amendments to the Bye-laws of the Sangha shall be made, which may prove to be repugnant to the Provision of Sec 2(15), 11, 12, 13 and 80 G of Income Tax Act 1961, as amended from time to time and further no amendments shall be carried out without the prior consent of the Commissioner of Income Tax, Karnataka, Bangalore.

26. Character of the Sangha:

The Sangha formed shall be irrevocable.

27. Application of Funds:

The funds and income of the Sangha shall be solely utilized for the achievements of the objects of the Sangha, and no portion of it shall be utilized for the payment to the members by way of profit, interest, dividend etc.,

28. Amendments to the Rules:

The General Body assembled in a meeting convened for the purpose shall, by a resolution have power to amend, alter or repeal this constitution. The resolution proposing the amendment shall be passed by the votes cast in favour of the amendment are not less than 3 times the number of votes, if any, cast against the resolution.

29. Repeals and Savings:

These bye-laws shall come into force from the date of approval as per the provisions of Karnataka Societies Registration Act 1960.

These bye-laws repeal the existing old bye-laws of the Sangha from the date of such approval.

Nothing contained in these bye-laws shall affect validity of any action, resolution etc., taken under the existing old bye-laws prior to the date of such approval.

Explanation:

Existing old bye-laws means any constitution, rules, regulation, bye-laws by whatever name called prevailing or governing the administration of the Sangha prior to the date of approval of these bye-laws by the general body of the Sangha.